

Chartered Educational Assessor Programme Application Form

By applying for this Programme, I agree to participate and pay the Programme fee
Please return the completed form to: info@ciea.org.uk

Applicant Details

Name	
Current role	
Email Address	
Name of School	
CIEA Member	Yes ☐ No ☐
Programme Fee <i>(Discount applicable if all 3 stages are booked in advance)</i>	Stage 1 Certificate in Educational Assessment £425 ☐ Stage 2 Diploma in Educational Assessment £845 ☐ Stage 3 Chartered Assessor Assignment £445 ☐ All 3 stages booked in advance for the Chartered Educational Assessor programme discount rate £1395 ☐
Course Date	

Work Experience

Please write a brief description of your current role and responsibilities.

We appreciate that in certain circumstances applicants may have sufficient knowledge, understanding and experience in assessment to warrant an exemption from Stage 1 of the CEA Programme. Therefore, if you would like to be exempt from the Certificate Course and enrol directly on to the Diploma Course, please email info@ciea.org.uk for a Certificate Exemption Request Form.

Please complete this section for all Courses

Assessment Experience

Provide a reflection, no longer than 500 words, detailing your experience which you believe would make you eligible to become a Chartered Educational Assessor. Please use the CIEA Professional framework below to support your reflection.

The CIEA Professional Framework					
	Assessment Process			Personal Competencies	
Role	Preparing for Assessment	Conducting Assessment	Feeding Back After Assessment	Performing Effectively	Managing and Working with others
↓	↓	↓	↓	↓	↓
Centre (Fellow)	Design Assessments	Direct Assessment & Standardisation	Evaluate Performance and provide Feedback to Assesores	Manage and Develop Self	Develop and Manage Teams
↓	↓	↓	↓	↓	↓
Team (Member)	Prepare Assessment Tasks	Supervise Assessment & Standardisation	Provide Feedback to the Team & Leaders	Manage and Develop Self	Manage Team
↓	↓	↓	↓	↓	↓
Assessor (Associate)	Prepare Assessment Tasks	Access to Standard	Provide Feedback to Learners	Manage & Develop Self	Work with Others